



Teacher Education Advisory Committee (TEAC)

Terms of Reference

July 2015

Preamble:

The Teacher Education Advisory Committee (TEAC) advises the Associate Dean of Teacher Education and meets once per month. Distribution of the meeting agenda and background materials are sent out a week in advance of the meeting. The administrative assistant to the Associate Dean records minutes of the meetings, which are then posted on the Teacher Education website (under Faculty).

Mandate:

TEAC serves the Faculty by providing oversight to the BEd program. This entails working with the Associate Dean of Teacher Education, Teacher Education Office (TEO) faculty and staff as well as faculty members who teach in the Teacher Education Program to review, analyze, and provide input on all aspects of the program. While the Committee on Curriculum, Admissions, Standings and Appeals (CCASA) handles all decisions that are ultimately tied to Senate committees and UBC calendar entries, TEAC is concerned with internal policies and programmatic questions that affect the quality of the program on a daily basis.

Objectives:

- Provide a forum for each department to bring forward questions, concerns or suggestions that represent a broad cross-section from his/her department and/or the Faculty,
- Review possible changes to admissions, cohort themes, program organization, program assessment and other matters,
- Make decisions regarding the Teacher Education Program that affect the daily implementation of the program,
- Advise the Associate Dean regarding aspects of the program,
- Liaise with department heads and colleagues (via departmental representatives) about matters discussed in committee, e.g., as a regular agenda item in department meetings or by other means.

Deliverables:

- Increased communication between and among the departments and the Associate Dean, Teacher Education,
- Involvement of faculty members in decision-making,
- Increased knowledge about the Teacher Education Program and the complexity of program delivery,
- Improved program delivery.



Composition:

- 1 representative (who instructs in the BEd program) from each department (nominated by department and appointed by the Head),
- Associate Dean and Co-Directors, Teacher Education,
- Assistant Director, Native Indian Teacher Education Program,
- 1 representative from the Centre for the Study of Teacher Education,
- 1 seconded teacher,
- Invited guests may include a faculty member, current BEd student, colleague from another unit, School of Kinesiology, or other, depending on the meeting topics.

At least one member of the Teacher Education Advisory Committee, in addition to TEO faculty, also serves on the Associate Dean's External Advisory Committee - Teacher Education.